

Lesson 34: Reporting Work-Related Issues

By Xandra

1. Dialogue

First, repeat after your tutor. Then, practice each role.

Takeshi works for Mr. Watson. The company has been very successful but Mr. Watson has not hired additional employees. Takeshi is talking to Mr. Watson about it.

Takeshi: Hello, sir. Could I speak with you for a moment?

Mr. Watson: Of course. Please sit down. What do you want to talk about, Takeshi?

Takeshi: I just want to ask if you have any plans to hire a new office clerk.

Mr. Watson: It hasn't really crossed my mind. Why do you ask?

Takeshi: I think that we could be more productive if we had additional help. My workload has increased tremendously since the company expanded last year.

Mr. Watson: It's been very busy for all of us.

Takeshi: Hiring an office clerk would be good for the company **in the long run**. It would mean an increase in productivity and the workload would be more manageable.

Mr. Watson: I'll see what I can do, Takeshi. I will be taking this matter seriously.

Takeshi: Thank you very much, sir.

2. Today's Phrase

First, repeat after your tutor. Then, make a few sentences using Today's phrase.

1. Buying expensive equipment for the factory will be good for the company **in the long run**.
2. Going to school may be tedious and costly. But it will contribute to your success **in the long run**.
3. Athletes train hard every day. **In the long run**, it's all worth it.

* **in the long run** / 長い目で見れば、結局は

3. Your Task

You've been working for your company for three years. You think that it's time to ask for a salary increase. Talk to your boss (=your tutor) about this. In a business-like manner, explain why you need to have an increase in salary.

4. Let's Talk

Have you ever made requests to your manager? Tell your tutor about it.

What are some of the things that your co-workers commonly complain about?

Does your company quickly respond to employees' requests? Why do you say so?

5. Today's photo

Describe the photo in your words as precisely as possible.



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